Club Presidents

WELCOME, CLUB PRESIDENT!

We are pleased to congratulate you on your election. You have taken on a position that is very rewarding and important. The strength of the Federation lies in the hands of local Republican women like you.

As the leader of your local Republican women's club, you are the vital link between the NFRW, your state federation, and your club members. Your role is critical and essential, and you have several important responsibilities.

We have developed the following tools and resources to assist you as you get started.

If you have additional questions, please contact us at membership@nfrw.org, and best wishes!

CHECKLIST FOR SUCCESS

- As a first priority, please ensure your club profile page on the NFRW web site is up-to-date with your key
 information so that prospective members can find you. The NFRW web site has thousands of visitors each
 month. Many are looking for a like-minded crowd to meet with. This is your club's chance to attract new
 members. <u>Update Your Club Profile Page</u>
- Make sure each club member has signed up for the NFRW's free email network. This email network is the NFRW's primary means of communicating with members, and it is imperative that each member takes a few minutes to sign up. It's quick and easy and free. <u>Sign Up Now</u>
- Send your national member dues and club service charge to your state in a timely fashion. Associated deadlines are available on the NFRW Deadlines Calendar. *NFRW Deadlines Calendar*
- Start working on the Club Achievement Awards program and other awards opportunities. The Achievement
 Awards program allows Republican women's clubs to follow a similar path as far as programs are concerned
 and ensures that everyone is on the same page. It is also an excellent way to garner much-deserved
 recognition for your club. NFRW Awards
- Make sure you know your club and state bylaws, and are familiar with national bylaws. <u>NFRW Bylaws</u>
- Familiarize yourself with the various NFRW programs that are available to you and your club. <u>NFRW Programs</u>
- Start a web site if you don't already have one, and consider exploring social media opportunities like Facebook and Twitter. The NFRW Technology Committee can answer questions and help point you in the right direction. *Contact the Technology Committee*
- Keep an accurate, current member mailing list. *Designated club officials can acess the NFRW Member Connect Database through the ADMIN tab in the red menu bar above.*
- Get to know the NFRW staff. We're here to help with any questions or suggestions you may have. <u>NFRW</u> <u>Staff</u>

• Stay in contact with your state. Your state is your primary link to the NFRW. <u>State Federations</u>

RESOURCES

- NFRW Round Table (a monthly newsletter for Federation leaders, including club presidents)
- Membership Handbook [PDF, 48 pages, January 2011]
- Membership Card (Avery 8871) [PDF, 2 pages] (This template is also available in MSWord.)
- NFRW Leader's Guide and Officer Training Manual [PDF, 130 pages, revised November 2014]
- Additional Leadership Tasks and Ideas [PDF, 2 pages]
- NFRW Deadlines Calendar
- Membership Resources
- <u>Club Treasurer Resource Center</u>
- <u>Digital Resource Library</u> (includes awards forms and other key publications and resources)
- Club Spotlight Submission Form